

Attendees:

Jared Coleman, Kristin Foy Samson, Barb Caillet, Joe Minocchi, Christine Kolaczewski-Ferris, Jeanette Carson, Lynn Lucas, Alan Parker, Anthony Colucci, Misty Franklin, Dorothy Gruich, Katie Watkins, Theresa Yogi

1. Open Meeting

- Jared Coleman, Vice Chair of CPAC, opened the meeting at **3:01pm**. Welcome Paul Hammond.

2. Approval of meeting minutes

- Minutes approved, by group (April 24, 2017): {motion} Joe, {second} Anthony, {no opposed}

3. Approval of Treasurer Report

- Balance is currently at \$3,560.01
- Amendments for three scholarships are still pending. Once pulled, this will reduce our budget to \$1,130.01. Make sure funds not swept.
- Recommendation to simplify/prioritize scholarship application process to better match students to scholarships. Testimonials from awardees.
 - Some growing pains – as we finalize the final transfer of funds.
- Recommendation to use funds for Fund Raiser ideas to boost morale.
- Approval of report: {motion} Barb, {second} Katie, {no opposed}

4. University Council Standing Committee Updates

- See attachment

5. New Business

- Jared Coleman CPAC contact to put any info on CPAC website.
 - Add campus tobacco free July 1, 2017. Add Veterans Day, future meetings.
- Procedural Manual Review Team: Anthony, Dorothy, and Alan volunteered.
- Proposed University Council bylaw change
 - This change is regarding TARP [Transitions After Retirement Plan] and term dates for those seated on UC
- The campus will be going tobacco free on July 1, 2017.
 - There is a communication plan in the works and will start to come out to campus any day now.

6. Adjournment from CPAC.

- Jared Coleman, Vice Chair of CPAC, adjourned the meeting at **4:35pm**.

Welcome to the 2017/2018 CPAC members:

- Zak Steiner – Chair
- Ali Doehring – Secretary
- Jared Coleman – Vice Chair
- Alan Parker – Treasurer

- Katie Watkins
- Kristin Foy Samson
- Marci Tomajko
- Barbara Caillet
- Dave Parry
- Dorothy Gruich
- Christine Kolaczewski-Ferris
- Joe Minocchi

- Theresa Yogi
- Jeanette Carson
- Autumn Frampton
- Lynn Lucas
- Anthony Colucci
- Misty Franklin
- Michael Spayd – Ex-Officio Member
- Mike Szczukowski – Ex-Officio Member

Membership 2016-2017 Term		
University Council Standing Committees	Advisory	At Large
Budget and Finance	Zak Steiner (term end: 2019)	Jessica DeFago (term end: 2016)
<i>No update to provide.</i>		
Communications	Kristin Foy Samson (term end: 2019)	Scott Roberts (term end: 2018)
<i>The committee met at the beginning of May Update to follow. .</i>		
Information Technology	Katie Watkins (term end: 2019)	Jeanette Berger (term end: 2018)
<i>Met with Nathan Mortimer. No current financing to go to the cloud. New hires for IT. Search in progress for CITO. Discussing procedure for taking laptops overseas. Idea: Put requirement on travel form. State monies available for wireless. Peoplesoft underutilized.</i>		
Physical Environment	Dorothy Gruich (term end: 2018)	Pam Brandenstein (term end: 2017)
<i>Upcoming road closures to be reported through Digest in the near future. Polymer Building will be without hot water during upcoming Project.</i>		
Institutional Advancement	Jared Coleman (term end: 2019)	Steve Kaufman (term end: 2017)
<i>Met last week – ToolKit: Discussing ways to better communicate scholarship information to students. Ex. Creating web page for student scholarships to continue discussions with Eric Kreider of IT.</i>		
Recreation & Wellness	Marci Tomajko (term end: 2017) Alison Doehring (term end: 2019)	Katie Sigal Papp (term end: 2018)
<i>Did not meet. To meet in 2 weeks to set goals for new fiscal year.</i>		
Student Engagement and Success	Barb Caillet (term end: 2019)	Carol Pleuss (term end: 2018)
<i>No Report.</i>		
Talent Development & Human Resources	Myra Weakland (term end: 2017) Joe Minocchi (term end: 2019)	Alisa Benedict O'Brien (term end: 2018)
<i>No Report.</i>		
University Council	Cassie Verardi (term end: 2018) Janette Carson (term end: 2019) Lynn Lucas (term end: 2019)	Tonia Ferrell
<i>UA Campus tobacco free on July 1, 2017. UC completed survey 107 participated. 54 responses. Jared to get results. Executive Council discussing workshop with Dr. Ransom on using UA facilities to host events; offer to community, flexible weekend college. Goals around generating scholarship dollars, reducing costs, increasing retention being discussed for next fiscal year.</i>		